

RIDGE H.S.A. INC.  
BOARD OF TRUSTEES MEETING  
MEETING DATE: June 12, 2018 at 1:15 pm  
TEACHER'S LOUNGE

**BOARD MEMBERS:** Albano, Beck, Beiersdorf, Bender, Briganti, Brinkman, Bruno, Chudy, Daffron, Doerfel, Dowling, Flynn, Geller, Gershenson, Gross, Harrington, Harris, Hong, Hutchinson, Kahn, Kahn, Katzman, Kong, Langheim, Lindenberg, Losquadro, McCarthy, McLeod, Micale, Monte, Neumann, O'Keefe, Patrawala, Pilchik, Rosenberg, Rozenberg, Rubine, Saggar, Sandora, Singh, Sorabella, Stephens, Strohmänner, Sturmfels, Sullivan, Tobacawala, Tudda, Turner, Twilliger, Wall, Wallace, Wright

**PRESENT:** Gershenson, Zachariah, Langheim, Pilchik, Hutchinson, Wallace, Kahn, Perrin, Twilliger, Briganti, Patrawala, Dowling, Jacobs

**ABSENT BUT VOTING:** Beiersdorf, Alvarado, Katzman, Williams, Chudy, Linnington, Coviello, Holder, Zachariah, Rozenberg, Ginn, Bender, Latimer, Harris, Hong, Nixon, Micale, Neumann

**Motion:**

- 1. A motion was made, seconded and approved by those present to approve the Minutes from the May 15, 2018 Ridge H.S.A. meeting.**
- 2. A motion was made, seconded and approved by those present to approve the Balance Sheet as of June 11, 2018 and the 2017/2018 Year-To-Date Profit & Loss Statement.**
- 3. A motion was made, seconded and approved by those present to approve the 2018/2019 Budget.**

**WELCOME & CALL TO ORDER**

Hilary Wallace

Hilary Wallace, H.S.A. President, welcomed attendees and called the meeting to order at 1:20 pm.

**Principal's Report**

Dr. Jean Schoenlank

New Board Welcome

Jean welcomed the new board and thanked them for taking on these roles.

Summer Reading

Jean talked about summer reading and how it was a big passion of hers. There will be a letter going out to parents about the importance of summer reading.

Jean stressed the importance of summer reading for students, and how you need to use it or you will lose it. For the first time this summer, Ms. Eng and Jean will open the library twice so that kids can come and borrow books. This will take place on two Wednesdays, July 18th and August 15th from 10 a.m. to noon. There will be ice pops. The June ROC book had been a big hit, called Reflections. It's a book that you can read both forwards and backwards, with two different kinds of pictures. Jean asked the teachers to target reading as a reflection: goals for summer, how have you grown, etc.

### Step Up Day

A second letter going out to parents will be about step up day. The class lists are almost complete and a lot of thought went into them. As always, Jean hopes that parents and children are not getting their hearts set on a certain teacher. In addition, Jean does not pay that much attention to friendships, or who kids want to be in class with. She looks for a good blend and her philosophy is that kids can and should make new friends every year, it's not a big deal.

### End of Year Events

Jean mentioned that there are quite a few events coming up. Fourth grade immigration day; fifth graders go to Philadelphia for the day. There will also be Flag Day and Citizenship Day for the fourth graders. Second grade will go on a field trip and field day is coming up on Friday. Tuesday will be the K-2 final assembly. Wednesday is the final fifth grade assembly. Kindergarten will have an ice cream party. Jean will also lead the second annual clap out in which the students will all form a tunnel from fifth grade door and parents will gather along the path. The fifth graders will walk out through all of their fellow students and the parents to claps and cheers. The HSA will provide free ice pops at the end of day.

### Questions for Jean:

When will the library books be due back if they are taken out in June?

Who is in charge of giving out ice pops happen during field day? Caren Langheim and Ms. Tobin will help to coordinate. The ice pops will go in a big cooler and the freezer should be stocked with them. Volunteers will man ice pop stations.

For the last day, what will fifth graders do during step up? Fifth graders and families will be on the patio for a reception and then they are all invited to watch a slideshow in gym.

## **President's Report**

Hilary Wallace

### Carnival

Hilary thanked Maria for an awesome carnival and a really great day for the school. The HSA made approximately \$5,000 and there were no major hassles or hangups. Hilary would like more non-Ridge families to come in the future. Hilary stressed what a great time everybody had.

### Friends of Ridge

The Friends of Ridge goal has been met and the HSA made a little more than the goal. Enrichment programs are now set for next year. Hilary suggested that we start highlighting specifically what the Friends of Ridge donations go towards. Please send pictures to Hilary if you go to an enrichment program so that she can put it in the E-News.

### Ridgewear

Hilary has gotten feedback that newer families are looking for Ridgewear and she is working on getting items ordered, some classic looks and some fun, new things. Some of the items will have a 'Be Nice' theme per Jean's initiative. Hilary is not looking to do anything too expensive or to have too much stock. She will plan to have car magnets, headbands and trucker hats in stock for the Back to School family picnic. Instead of filling out forms like it's been done in the past, we will have items to buy in stock and ready to purchase right there. The HSA might open up an online store during the holidays. HSA will also have credit card swipers at picnic to make sales easier.

There was a question about selling Ridgewear on community pass. No, not a possibility because there is an extra fee to use community pass and it's also very cumbersome. Using credit card via Square will make a big difference.

### Boosterthon

Hilary will send a Save the Date for the Boosterthon which will be a fundraiser cultivating in a Fun Run. Technology will play a big role in the Ridge rocks Fun Run which will benefit 21st century classrooms. Some characteristics of these classrooms include: flexibility of furniture and space, areas for collaborative learning and study, lighter and brighter colors, etc. (see handout), to make energy better in classrooms. Hilary wants to go with a theme that she knows and likes that will teach kids to have pride and enthusiasm in school and their community. The Fun Run combines fitness, positive character traits, a pep rally and community.

The HSA needs sponsors for the Fun Run t-shirts. Hilary will send out email to school parents with an opportunity for Ridge family businesses to purchase a sponsorship. Hilary will work with Kerri Pilchik regarding other sponsorship opportunities.

## Important Dates

### *June*

6/14	4th Grade Immigration Day/Citizenship Day
6/14	5th Grade Trip to Philadelphia
6/14	The Beekeeper Visits 3rd Grade (FOR)
6/15	Field Day and Frosty Friday
6/18	Rain Date for Field Day
6/20	5 <sup>th</sup> Grade Final Assembly 9 a.m.
6/20	Step-up Day 10:30 a.m. and Early Dismissal at 12:45 p.m.

### *September*

9/5	First day of school 12:45 p.m. Dismissal
9/7	Family Picnic 5 p.m.
9/7	Pep Rally Assembly Boosterthon Introduce Character Program
9/12	New Parents Coffee 9 a.m.
9/13	Back to School Night 6:45 p.m.
9/14	Rain Date School Picnic 5 p.m.
9/18	HSA Meeting 1:15 p.m.
9/19	Schools Closed
9/21	Boosterthon Fun Runs 12:15-1:15 p.m., 1:30-2:30 p.m.
9/26	Photo Day

### Other

Carnival update

T-shirts and Ridge wear

Friends of Ridge Goal Met!

### **Vice President's Report**

Barbara Dowling

Friends of Ridge campaign will be coming up in the Fall.

### **Treasurer's Report**

Amy Kahn

- 1. A motion was made, seconded and approved by those present to approve the Balance Sheet as of June 11, 2018 and the 2017/2018 Year-to-date Profit & Loss Statement.**
- 2. A motion was made, seconded and approved by those present to approve the 2018/2019 Budget.**
  - Motion was approved by Maria Hutchinson and seconded by Tara Briganti.

### Bill Ward Fund

The Bill Ward Fund usually stays around \$15,000 and it's a little low right now. Traditionally the HSA like to keep it around \$25,000 for operating.

### 2017/2018 Budget Highlights

The HSA paid for a memory book. We received a \$453 Stop and Shop rewards check. Frosty Friday generated \$686, plus \$280 from the most recent one. We are waiting for the fifth grade expenses to determine classroom grants.

### 2018/2019 Budget

In planning for the next year we looked at trends. We reduced the book fair budget because we got book credit this year as opposed to cash back. We increased the cost of the membership directory, last year it was \$30. We decreased the Ridgewear budget because it will be a different spin this year. We don't have budget for kids art this year. Looking at the expenses: we adjusted the accounting and business expense fee to get more payment options including Square, community pass and Paypal. Looking into a web site (added line item).

## **Planning and Development's Report**

Kerri Pilchik

### Update

Kerri is meeting with Alina tomorrow to go over transition for this role and asked if anyone is around in August to help sell directory adds and get donations for picnic baskets. Shulamit agreed to help.

Jean wondered if anyone is in charge of coordinating outside clubs? Girls robotics want to run an after school club, it would be great if there were more after school activities. Some that we have currently are: Mad science, chess, play club. Would be great to have a point person to coordinate outside activities. Should we have a position for someone to be activities point person? Like an after school activities coordinator? Maybe ask kindergarten parents?

According to Jean play club was a big success, the second session had 28 kids in it. We will do four sessions next year.

Amy wanted to know if we could make the float for the parade in the back of the school? Needs to ask permission from business office, Alfredo the business administrator.

## **Volunteer Coordinator's Report**

Amanda Twilliger

### Update

Amanda is looking for an after school activities coordinator. Caren has field day all wrapped up and we have a picnic committee. We still are in need of a bingo chair.

## Secretary's Report

Shulamit Gershenson

### **1. Motion - A motion was made, seconded and approved by those present to approve the Minutes from the May 15, 2018 Ridge H.S.A. meeting.**

- Motion was approved by Hilary Wallace and seconded by Tara Briganti.

#### Update

Shulamit read the following thank you notes:

- Nurse Manke thanked the HSA for the beautiful bouquet of flowers for Nurse's Day.
- Jean thanked the HSA for the beautiful birthday flowers, chocolates and the generous year-end gift.
- The fourth grade teachers thanked the HSA for the \$400 for supplies.
- The Kindergarten teachers thanked the HSA for the \$400 for supplies.
- The Kindergarten teachers thanked the HSA for the \$400 for supplies.

#### **Other**

##### Caroline Neuman

Sister in law is a sailor and at the Atlantic cup they had a filter that hooks up to a hose and attached to a cooler. Kids used it like a fountain. She is suggesting that maybe we can use paper cups and water bottles, instead of plastic bottles for all events where water is needed. Caroline will research how much it might cost. Will look into paper cups.

##### Tic Toc Thought

For the Boosterthon and 21st century classrooms, can we tie in a school activity? What do kids envision the 21st century classroom would look like? Can ask Nicola in for art help. For higher grades, maybe each class would do something creative? Jean will run the idea by Nicola, which can revolve around the five character traits.

##### Tag Sale

The HSA is planning a tag sale fundraiser in the Spring. Hilary will send a one line blast to parents about saving gently used stuff for an upcoming school-wide tag sale.

##### Fun Run

Timing for Fun Run will be September 21st during school hours. K-2 will do it after lunch (12:15-1:15) and the older grades will go from 1:30-2:30. Everyone loved the idea of a color run but agreed that it may not be a good idea for environmental concerns (corn starch?). September 6th at 3:10 will be the teacher meeting with Boosterthon representatives. A ROC assembly and pep rally will take place on September 7th at 2:15 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 2:35 pm.

Respectfully submitted,

Shulamit Gershenson

Ridge H.S.A. Secretary

**NEXT HSA MEETING is Tuesday, September 18, 2018 at 1:15 pm in the Teacher's Lounge.**