

RIDGE H.S.A. INC.
BOARD OF TRUSTEES MEETING
MEETING DATE: June 13, 2017 at 1:15pm
TEACHER'S LOUNGE

BOARD MEMBERS: Albano, Alvarado, Beiersdorf, Boucher, Briganti, Carr, Chudy, Colm, Coviello, Daffron, DiBenedetto, Dolich, Dowling, Fiol, Flynn, Gaglioti, Ginn, Gudmann, Harrington, Harris, Haskins, Holder, Hong, Hutchinson, Kahn J., Kahn A., Katzman, Killeen, Kim, Kong, Kuenzler, Langheim, Latimer, Linnington, McCarthy, Micale, Moelk, Monte, Neumann, Nixon, O'Keefe, Perrin, Plumley, Reilly, Rosenberg, Rubenstein, Sachs, Sharma, Sorabella, Spinello, Springer, Stephens, Stoehr, Teller, Tudda, Wallace, Zachariah

PRESENT: Hutchinson, Fiol, Briganti, Langheim, Albano, Wallace, Zachariah

ABSENT BUT VOTING: Teller, Beiersdorf, Stoehr, Alvarado, Katzman, Kong, Perrin, Linnington, Holder, Ginn, Haskins, Springer, Kim, Harrington, Latimer, Sharma, Harris, Sachs, Hong, Daffron, Plumley, Monte, Nixon, Carr, Micale, Rubenstein

Motion:

- 1. A motion was made, seconded and approved by those present to approve the Minutes from the May 16, 2017 Ridge H.S.A. meeting.**
- 2. A motion was made, seconded and approved by those present to approve the Balance Sheet as of June 12, 2017, the 2017/2018 Budget, and the 2017/2018 Year-To-Date Profit & Loss Statement.**
- 3. A motion was made, seconded and approved by those present to retroactively approve changes to the By-Laws section 5.2C to read "Vice President, Assistant Treasurer, Volunteer Coordinator, Planning and Development Coordinator and Secretary shall be elected each year. Each shall serve one year, except that the Planning and Development Coordinator, Secretary, and Volunteer Coordinator will have the option to extend his/her term for one additional year upon the approval of the nominating committee. (This would go into place for year 2017-2018.)"**

WELCOME & CALL TO ORDER

Maria Hutchinson

Maria Hutchinson, H.S.A. President, welcomed attendees and called the meeting to order at 1:19 pm.

Principal's Report

Jean Schoenlank

Welcome

Jean welcomed the new executive board.

Letters to go out to Parents

Jean is sending out two important letters tomorrow. The first letter is detailing how she and the teachers want to remind us of the importance of having our children read over the summer. If the children do not read over 10 weeks, they could go into what is known as the 'summer slide'. Jean would like all parents to follow these guidelines: If your child reads as few as 6 books, he/she can maintain his/her current level. If your child reads 20 books or more, your child can grow as a reader.

The second letter is about Step-Up Day in which Jean discusses how she would like all parents' support in this activity. Our reaction to the news of our child's teacher will determine the child's reaction. Jean and the staff have gone through a very thoughtful process to create balanced classes that will benefit the children.

Other

If there are any significant enrollment changes over the summer, Jean might have to reshuffle the children.

The clap-out of the 5th graders will occur on Step-Up Day on the blacktop. We will provide free ice pops to all children K-5 at end of clap-out.

Field Day

We will move Field Day to Thursday, June 15th because of anticipated bad weather on Friday and Monday. Deidre Tobin will verify that she can get enough volunteers for Thursday.

Girls on the Rise

Jean told us about the program called 'Girls on the Rise' which is when the 8th grade girls come to talk to the 5th grade girls about different items that they need to know in middle school.

President's Report

Maria Hutchinson

Important Dates

June

- 6/13 Summer Book Fair
- 6/15 Field Day
- 6/16 Frosty Friday
- 6/20 5th Graders to Visit GW
- 6/21 Clap-out for 5th Graders
Step-Up Day and Early Dismissal – Last Day of School

Update

Cinco De Mayo Fundraiser

The amount raised for this fundraiser was over \$13,883. Thank you to everyone who participated. We will split the money earned among the four specials: Library, Music, Gym, and Art.

Vice President's Report

Hillary Wallace

Enrichment Update

The following items were discussed:

- We would like to change the 4th grade activity of attending the play at Ramapo College and replacing it with a trip to Ellis Island.
- The board discussed whether there is a need to change any enrichment activities for the Kindergarten since it will be full day next school year.

Friends of Ridge Campaign

- We reached our goal for the year 2017-2018. The total raised was \$17,871.
- We adjusted the budget for next year to \$17,500.

Secretary's Report

Alyssa Fiol

Motion - A motion was made, seconded and approved by those present to approve the Minutes from the May 16, 2017 Ridge H.S.A. meeting.

- Motion was approved by Caren Langheim and seconded by Tara Briganti.

Update

The secretary read thank you notes from the following people:

Jean Schoenlank – Thanked the HSA for the beautiful birthday flowers.

Nicole Dorn – Thanked the HSA for the wonderful Teacher of the Year Ceremony.

Brenda Bankos – Thanked the HSA for the lovely flowers and chocolate.

Peggy Quinlan – Thanked the HSA for the beautiful flowers, chocolate, and Starbucks gift card.

Ridge Faculty – Thanked the HSA for a fabulous Teacher Appreciation Week.

Colleen Manke – Thanked the HSA for the flowers for Nurses Day.

Treasurer's Report

Tara Briganti

A motion was made, seconded and approved by those present to approve the Balance Sheet as of June 12, 2017, 2017/2018 Budget, and the 2017/2018 Year-to-date Profit & Loss Statement.

- Motion was approved by Hillary Wallace and seconded by Caren Langheim.

Financial Statement Update

- The 2017 budget increased by a few thousand dollars.
- We increased the book fair budget. This year we are going to take the credits instead of the cash. Michelle Eng would like to use the book fair money for the library.

- We increased the Family Picnic budget.
- On the expense side, we budgeted in fees for community pass.
- We added to the budget for the Social Committee. We did raise revenues and expenses both slightly.

Planning and Development's Report

Alina Albano

Retail Sales Fundraisers Update

Alina would like to make a move away from fundraisers that haven't brought in much money in the past such as the Five Below Fundraiser. She will look into fundraisers that might bring in more money, such as grocery cards and Scripps.

Volunteer Coordinator's Report

Caren Langheim

Update

Open chairperson positions for next year:

- Girls on the Run – One chair filled by Catherine Karas but we need one additional person. Per Hillary Wallace, late July / early August is when there will be the training of the new leaders. This is a 12-week time commitment (September to first week in November, 2 days after school, 1 hour 45 min each session).
- LEAP – Looking for someone to lead up this committee
- Ridgewear- We have one person for this chair however we would like one more person.

Jean asked Caren if we had found anyone for Environmental Day. Caren said that the chair position is currently open. Jean mentioned that the Liberty Science Center might be a good choice for help that day. In addition, Caren will ask Mrs. Mitchell if she'd be interested in helping out for environmental day. We will also look into the Wyckoff Environmental Center to possibly help.

Other

Since we are starting full day Kindergarten, the board brainstormed different ideas of how we can get incoming Kindergarteners and their families to get to know each other. The ideas included:

- T-shirts for Kindergarteners to wear for the School Picnic. We will reach out to Travell to see where they have purchased their t-shirts in the past.
- Kindergarten Playdates – Have two playdates so that families can get to know each other before school starts.

ADJOURNMENT: There being no further business, the meeting was adjourned at 2:07 p.m.

Respectfully submitted,

Alyssa Fiol

Ridge H.S.A. Secretary

NEXT HSA MEETING is Tuesday, September 19, 2017 at 1:15pm in the Teacher's Lounge.