

**Ridge HSA, Inc.**  
**Check Request**

Event: \_\_\_\_\_

Date: \_\_\_\_\_

Item	Amount
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Total: \_\_\_\_\_

**Request Submitted by** \_\_\_\_\_

**Check Payable to:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Attach all receipts and submit to:**

Ridge HSA Treasurer mailbox in the main office

Any questions, please call or email: **Lauren Kupiec**

[Lauren.kupiec@gmail.com](mailto:Lauren.kupiec@gmail.com)

732-539-2695

**NOTE:** Ridge School is a 501(c)3 organization and CANNOT reimburse sales tax.